# **CAMERON UNIVERSITY**

## **CONTACT INFORMATION**

#### **HUMAN RESOURCES**

Administration Building, Rm. 121

581-2245 • hr@cameron.edu

Jamie Bayne, Payroll Administrator

581-2224 • jbayne@cameron.edu

Meghan Stallings, Payroll/Benefits Coordinator

581-2874 • mstallin@cameron.edu

Debbie Kightlinger, Student Employment Coordinator

581-2298 • debbiek@cameron.edu

Chase Massie, Director of Human Resources

581-2245 • cmassie@cameron.edu

### Contact Human Resources for the following:

- Payroll, Paychecks
- Sick/Annual Leave Balances
- Deductions/Benefits
- Leave Requests
- Name/Address/Beneficiary Changes
- Time Sheets
- Insurance
- Employment Verification Employee Training Programs
- Worker's Compensation Organization Chart
- On-campus Student Employment
- Payroll Action Forms

## **COMPUTER QUESTIONS/ISSUES**

Greg Davies, ITS Help Desk Coordinator

581-2454 • gdavies@cameron.edu

#### OFFICE AND BUILDING KEYS

Shawn Love, Locksmith

581-2413 • shawnl@cameron.edu

#### PRINTING SERVICES

Beverly Cook, Director of Printing Services

581-2459 • bcook@cameron.edu

Visit www.cameron.edu/printing to order any of the following:

- Business Cards
- Letterhead
- Name Plates
- Envelopes

### TRAVEL REQUESTS/REIMBURSEMENTS

Anna Brown, Travel Clerk

581-5769 • annab@cameron.edu

or visit www.cameron.edu/business office/travel.html

## TELEPHONE/CELL PHONE QUESTIONS

Laura Kane, Accountant

581-5502 • laurak@cameron.edu

#### **PURCHASE ORDER INFORMATION**

Richard McComas, Purchasing Agent

581-2524 • richardm@cameron.edu

or visit www.cameron.edu/business\_office/purchasing.html

### **TUITION WAIVERS**

Ninette Carter, Controller

581-5577 • ninettec@cameron.edu

## FOR QUESTIONS REGARDING RANK AND TENURE

Dr. Ronna Vanderslice, Vice President for Academic Affairs

581-2250 • rvanderslice@cameron.edu

## FOR FULL-TIME AND PART-TIME JOB OPENINGS

ON CAMPUS

581-2501, Cameron University Job Line or visit https://cameronhr.silkroad.com

## **TRAVEL ADVANCES**

Brenda Russell, Accounts Receivable Supervisor

581-2228 • brendar@cameron.edu

## PUBLIC SAFETY

John DeBoard, Director of Public Safety

581-2237 • jdeboard@cameron.edu

## Contact Public Safety for any of the following:

- Lost and Found
- Unlocking Vehicles or Offices
- Jump Starts
- Parking Permits/Questions

**EMERGENCIES: DIAL 2911 FROM ANY CAMPUS PHONE**